

Ref: GO/2019/0077

4 March 2019

Through: The Principal

Dear Parent / Guardian

Invitation to 1st Parent-Teacher Meeting (PTM) for Secondary 3 / 4 / 5

The school will be organising three parent-teacher meetings this year as we would like to partner you in identifying the needs of your child/ward and providing a learning environment that will enable him/her to excel in.

DATE	AGENDA
15 Mar 2019 (Friday)	<ul style="list-style-type: none">Sharing of Post-Secondary School Educational Pathways by various Institutes of Higher Learning (IHL)
31 May 2019 (Friday)	<ul style="list-style-type: none">Mid-Year Review of Learning and Development with Form Teachers or Key Personnel
25 October 2019 (Friday)	<ul style="list-style-type: none">End-of-Year Review of Achievements with Form Teachers, Key Personnel or School Leaders (for Sec 1 – 3 only)

Our first Parent-Teacher Meeting (PTM) will be on the last week of this term. The meeting will provide you an opportunity to find out more about the various post-secondary educational pathways available to the students, based on their streams and interests. There will be representatives from various Institutes of Higher Learning (IHLs) at this PTM who will be conducting presentations for you, and also static displays put up to help you have a better understanding of what possible pathways are available to your child/ward. Through this PTM, the school hopes for you to get information which will help you better guide your child/ward in choosing the right post-secondary educational pathway for him/her. The meeting with the FTs after the sharing will also allow you to find out more about the students' learning habits in the classroom. *(Do note that for this PTM, the focus will not be focusing on the academic achievement of the students.)*

The details of the event are as follow:

Date of PTM: 15 March 2019, Friday

Duration: 6.00pm to 8.30pm

Registration Venue: School Foyer (Outside General Office)

The programme for the first PTM is shown below.

TIME	ITEM
6.00 pm	Registration of attendance for parents / View of Static Displays
6.25 pm	All to be seated at various assigned locations (based on streams)
6.30 pm	School Leader's Address
6.40 pm	Presentations by representatives from IHLs (based on streams)
7.30 pm	Parents' Time with FTs
8.30 pm	End of PTM (All guests to leave the school)

Please complete the reply slip on the next page and return it to your child's / ward's form teacher by 8 Mar 2019 (Friday) to indicate if you will be attending the event. Please also indicate on the reply slip, any concern you might like the school to address during the PTM.

We look forward to meeting you.

Thank you

Yours sincerely,

Mr Nick Ang

Year Head (Upper Sec)



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Reply Slip – Secondary 3/4/5 Parent-Teacher Meeting (PTM) 2019

Name of Child: _____ Class: _____

Name of Parent/Guardian: _____ Contact number: _____

I/We **will be attending the PTM**. Total no. attending: _____ (*excluding child/ward*)

I/We **will not be attending the PTM**.

Kindly indicate some of the concerns which you hope to be addressed by the school during the PTM.

Signature of Parent/Guardian

Date