

Ref: GO/2019/0076

4 March 2019

Through: The Principal

Dear Parent / Guardian

Invitation to 1st Parent-Teacher Meeting (PTM) for Secondary 2

The school will be organising three parent-teacher meetings this year as we would like to partner you in identifying the needs of your child/ward and providing a learning environment that will enable him/her to excel in.

DATE	AGENDA
14 Mar 2019 (Thursday)	<ul style="list-style-type: none">• Communication of Sec 3 Subject Selection Exercise by the Principal and Staff
31 May 2019 (Friday)	<ul style="list-style-type: none">• Mid-Year Review of Learning and Development with Form Teachers or Key Personnel
25 October 2019 (Friday)	<ul style="list-style-type: none">• End-of-Year Review of Achievements with Form Teachers, Key Personnel or School Leaders

Our first Parent-Teacher Meeting (PTM) will be on the last week of this term. The meeting will provide you an opportunity to find out more about the Sec 3 Subject Selection Exercise. The briefing for this exercise will be conducted according to streams, and will be facilitated by the Form Teachers (FTs) and the Key Personnel (KPs) of the school. These simultaneous sessions will allow for a more focused discussion on the exercise based on the students' classes and abilities. The meeting with the FTs after the sharing will also allow you to learn more about the students' learning habits in the classroom. *(Do note that this PTM will not be focusing on the academic achievement of the students.)*

The details of the event are as follow:

Date of PTM: 14 March 2019, Thursday

Duration: 6.30pm to 8.30pm

Registration Venue: School Foyer (Outside General Office)

The programme for the first PTM is shown below.

TIME	ITEM
6.30 pm	Registration of attendance for parents
6.40 pm	All to be seated
6.45 pm	Principal's Address
7.00 pm	Briefing on Sec 3 Subject Allocation Exercise by Streams <ul style="list-style-type: none">• Introduction to the Subject Allocation Exercise• Sharing of courses offered by the school and the possible educational pathways
7.20pm (NT) / 7.30pm (NA) / 7.45 pm (Exp)	Parents' Time with FTs
8.30 pm	End of PTM (All guests to leave the school)

Please complete the reply slip on the next page and return it to your child's / ward's form teacher by 8 Mar 2019 (Friday) to indicate if you will be attending the event. Please also indicate on the reply slip, any concern you might like the school to address during the PTM.

We look forward to meeting you.

Thank you

Yours sincerely,

Mr Nick Ang

Year Head 2



35 Jurong West Street 41, Singapore 649406 • Tel: 6566 1985 • Fax: 6569 6689
Website: www.yuhuasec.moe.edu.sg • Email: yuhua_ss@moe.edu.sg

Reply Slip – Secondary 2 Parent-Teacher Meeting (PTM) 2019

Name of Child: _____ Class: _____

Name of Parent/Guardian: _____ Contact number: _____

I/We **will be attending the PTM**. Total no. attending: _____ (*excluding child/ward*)

I/We **will not be attending the PTM**.

Kindly indicate some of the concerns which you hope to be addressed by the school during the PTM.

Signature of Parent/Guardian

Date