



**MINISTRY OF EDUCATION**  
**APPLICATION FORM FOR INTERBANK GIRO**  
**(FOR PAYMENT AND REFUND OF SCHOOL FEES AND CHARGES)**

**PART 1: FOR APPLICANT'S COMPLETION** (please write within the shaded areas)

Please note: You may need 5 minutes and you will need your bank account information to fill in this form.

<u>Date</u>	<u>Name of School</u>
<input type="text"/>	<input type="text"/>
<b>To: Name of Bank (please tick one)</b>	<u>Name of Student</u>
<input type="checkbox"/> POSB Bank <input type="checkbox"/> DBS Bank	<input type="text"/>
<b>Other Bank:</b> <input type="text"/> (please specify bank's name)	<b>Student BC / NRIC / FIN Number</b>
<input type="text"/>	<input type="text"/>

(a) I/We hereby instruct you to process the Ministry of Education's (MOE) instruction to debit and credit my/our account.  
 (b) You are entitled to reject the MOE's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.  
 (c) This authorization will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through MOE.  
 (d) I/We hereby authorize you to terminate this authorization without any written notice to me/us once you are informed by the MOE that the abovenamed student is no longer studying in a school under its billing administration.

▶ <u>Name(s) of Account Holder</u>	▶ <u>Bank Account No.</u>
<input type="text"/>	<input type="text"/>
▶ <b>For Singapore Citizen NRIC No. (Prefix with</b>	▶ <b>For PR / Foreigner Passport No.</b>
<input type="text"/>	<input type="text"/>
<u>Address</u>	<u>Signature(s)/Thumb print(s)*/Company's Stamp</u>
<input type="text"/>	<input type="text"/>
<u>Contact No.</u>	<b>(As in Bank's Records)</b>
<input type="text"/>	* For thumbprints, please go to the branch for verification

**PART 1A : FOR EDUSAVE STANDING ORDER FOR SINGAPORE CITIZEN STUDENTS ONLY**

(please tick the appropriate box)

- Yes, I wish to apply to use my child's/ward's Edusave account for payment of 2<sup>nd</sup>-tier miscellaneous fee
- No, I do not wish to use my child's/ward's Edusave account for payment of 2<sup>nd</sup>-tier miscellaneous fee

**PART 2: FOR MOE'S / SCHOOL'S COMPLETION**

Bank	Branch	MOE Bank Account Number														
7	1	7	1	0	0	8	0	0	8	0	1	2	4	3	6	1
Bank	Branch	Account Number To Be Debited														

Level/ Class				
School Code				
▶ Reference Number				

**PART 3: FOR COMPLETION BY BANK**

To: MINISTRY OF EDUCATION

This application is rejected (please tick) for the reason(s):

- |  |   |
|--|---|
| ( ) Signature/Thumbprint # differs from Bank's records | ( ) Wrong account number                      |
| ( ) Signature/Thumbprint # incomplete/unclear #        | ( ) Amendments not countersigned by applicant |
| ( ) Account operated by signature/thumbprint #         | ( ) Others: _____                             |

\_\_\_\_\_  
 Name of Approving Officer  
 # Please delete where inapplicable  
 Last update 042008

\_\_\_\_\_  
 Authorised Signature

\_\_\_\_\_  
 Date